

Career Opportunities

We are accepting applications for a receptionist / legal assistant and for a qualified paralegal. Please express interest by sending your resume, professional and/or personal references, and a cover letter explaining why you would be good in this position to:

Deborah Preble, Office Manager

P.O. Box 179

Ellsworth, ME 04605

info@jks.legal

We looking forward to hearing from you!

ASSOCIATE ATTORNEY:

The ideal candidate will have 5-7 years of experience, be admitted to practice in Maine with intent to remain in Hancock County, and have a passion for estate planning, elder law, trustee services, real estate, and probate. Applicants with less experience may still be considered. The successful candidate will be self-motivated, enjoy a high level of responsibility, and have a genuine interest in helping people. Cases require creativity and new ideas as well as efficiency. Specific duties will include meeting with clients, drafting documents, working well with paralegals and assistants in a team environment, and giving presentations to the public and clients.

This job will remain open until the right candidate is identified.